



QUALITY FOILS (INDIA) LIMITED

Formerly known as Quality Foils (India) Pvt. Ltd.

(An ISO 9001:2015 Certified Company)

Regd. Office :- 3, Industrial Development Colony, Hisar - 125 005, Haryana

Tel: 0091 – 1662 – 220327, 220328

E-mail: contactus@qualityfoils.com; Website: www.qualityfoils.com

CIN: L27107HR1990PLC030929

NOTICE

NOTICE IS HEREBY GIVEN THAT THE SECOND MEETING OF THE BOARD OF DIRECTORS FOR THE FINANCIAL YEAR 2024-25 OF QUALITY FOILS (INDIA) LIMITED IS SCHEDULED TO BE HELD ON SATURDAY, JUNE 29TH, 2024 AT 11:00 AM AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT 3- INDUSTRIAL DEVELOPMENT COLONY, HISAR-125005, HARYANA, TO TRANSACT THE FOLLOWING BUSINESSES:

Sr. No.	Items
1.	To appoint the Chairman of the meeting;
2	To grant leave of absence to the Director, if any;
3.	To confirm the Minutes of the Previous Board Meeting;
4.	To take note of the resignation of Company Secretary & Compliance Officer;
5.	Any other matter with the permission of the Chairman.

Directors who are unable to attend the meeting personally may participate in the meeting via video conference or other audio visual means as per the parameters prescribed under Rule 3 of the Companies (Meetings of Board and its Powers) Rules, 2014. Any director who is interested in participating in the board meeting via video conference or other audio visual means is requested to confirm in advance to the contact person mentioned below in order to enable the Company to make necessary arrangements for video conference or other audio visual means at the Board meeting. In absence of any confirmation, it shall be presumed that you will attend the meeting personally.

A Director participating in the board meeting through video conference or other audio visual means shall be counted for the purpose of quorum.

Contact Person Name: Mr. B C Jain (CFO)

Contact details for the same: 01662-220327, 28.

You are requested to make it convenient to attend the meeting.

For Quality Foils (India) Limited

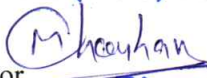
For Quality Foils (India) Ltd.

Mohan Lal

Additional Director

DIN: 10252864

Address: H No 788 Geeta Colony Near Holy Mind High School Azad nagar
Hisar-125001, Haryana.


Director

Dated: 21.06.2024

Place: Hisar

**CORPORATE OFFICE : NEW DELHI OFFICE: R-32, 1st FLOOR, SOUTH EXTENSION PART- 2
NEW DELHI- 110 049 PHONE: 91-11-26258086, FAX: 91-11-26252633**

NOTES TO AGENDA FOR BOARD MEETING TO BE HELD ON JUNE 29, 2024.

ITEM NO. 1

TO APPOINT THE CHAIRMAN OF THE MEETING

The Board may consider appointing any Director as the Chairman of the meeting.

ITEM NO. 2

TO GRANT LEAVE OF ABSENCE TO THE DIRECTOR, IF ANY:

Leave of absence may be granted to that member of the Board who conveys his/her inability to attend the meeting.

ITEM NO. 3

TO CONFIRM THE MINUTES OF THE PREVIOUS BOARD MEETING HELD ON 22.05.2024

The minutes of the meeting of the Board held on 22.05.2024 shall be placed before the Board. Upon confirmation by the Board, the Chairman may sign the same.

ITEM NO. 4

TO TAKE NOTE OF THE RESIGNATION OF COMPANY SECRETARY & COMPLIANCE OFFICER

The Board is hereby informed that Ms. Meenakshi has tendered her resignation via email from the position of Company Secretary and Compliance Officer due to personal and unavoidable reasons. It is hereby requested that the Board acknowledge her service and express appreciation for her valuable assistance during her tenure.

The Board is requested to kindly consider the same and pass the necessary resolutions in this regard.

ITEM NO. 5

ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIRMAN

The Board may consider and decide on any other matter with the permission of the Chairman and with the consent of the majority of the Directors present in the meeting as may be deemed appropriate on account of business exigencies and requirement and pass necessary resolution in this regard.

